



Staff Report

To: Council
From: Karla Musso-Garcia, C.E.T, CRS-I Manager- Operations
Meeting Date: August 14, 2024
Report No: OCS2024-28
Subject: Community Safety Zone By-Law and Implementation
Type: Requires Action X or For Information Only
Motion No. _____

Recommendation

It is recommended:

1. That Report No. OCS2024-28 be received and adopted;
2. That By-Law 2024-081 – A By-Law to Designate Community Safety Zones, be brought forward for Council’s consideration;
3. That By-law 2004-071 a By-Law to Designate Community Safety Zones, and amending By-law 2005-077 -Being a By-Law to amend By-Law 2004-be repealed;
4. That OCS-RFQ24-022 - Community Safety Zone Signs and hardware quotation be Awarded to Stinson-Rammuden for \$16,386.16 Plus HST.

Background

On June 26, 2024, Council received and adopted Staff Report [OCS-2024-18](#) as an updated Community Safety Zone Policy establishing specific criteria for the implementation of Community Safety Zones. The report and policy identified three different justifications and associated criteria and identified Justification 1 would be brought forward to Council for implementation along with the required corresponding By-law.

Under the new policy Justification 1 – Permanent Designated Areas of High Priority - Community Safety Zones (CSZs) are to be introduced at locations of high priority that are obvious to the operator of a vehicle or a pedestrian; This included the following criteria:

- Adjacent to Elementary or Secondary Schools
- Adjacent to Seniors Centres and Institutions
- Adjacent to Hospitals or Medical Centres
- Adjacent to Township-Wide/Regional Parks and Community Parks as defined in the Parks and Recreation Master Plan.

The new By-Law would require that By-law 2004-071 and By-Law 2005-077 be repealed.

Analysis

Following the approval of the policy, staff reviewed the existing Community Safety Zones, the Township Parkland, and other facilities that met the policy criteria and evaluated the adjacent roadway distances, settlement area limits, and connectivity to collector and arterial roads. The road sections (By-Law 2024-081 - Schedule A) were identified, and a Request for Quotation was prepared for the signs and hardware required to implement new and expanded Community Safety Zones. The review identified the need for 220 new Community Safety Zone signs to be installed.

As per the Ontario Highway Traffic Act and the Municipal Act, the Community Safety Zones become in force and effect once the appropriate By-law is passed, signs erected, and public notification provided. Given the volume of signs to be installed, staff have identified Community Safety Zones by groups for implementation.

The road sections are grouped as follows:

1. **Warminster:** School Zone, parkland and sports field
2. **Guthrie:** Arena, Sportsfield, and Guthrie School Zone
3. **East Oro:** School Zone
4. **Moonstone:** School Zone, and Parkland.
5. **Bass Lake:** Parkland
6. **Bayview Memorial Park:** Parkland and Boat Launch
7. **Sugarbush:** Parkland
8. **Shanty Bay:** Sportsfield, Boat Launch, Wharf
9. **Horseshoe Valley:** Parkland, Sportfields, Medical Facility, future school zone.
10. **Shellswell Park:** Parkland
11. **Hawkestone:** Wharf
12. **Carthew Bay:** Boat Launch, institutional
13. **Braestone:** Parkland

The specific road sections for each of the groups above are identified in Schedule A of the new By-Law.

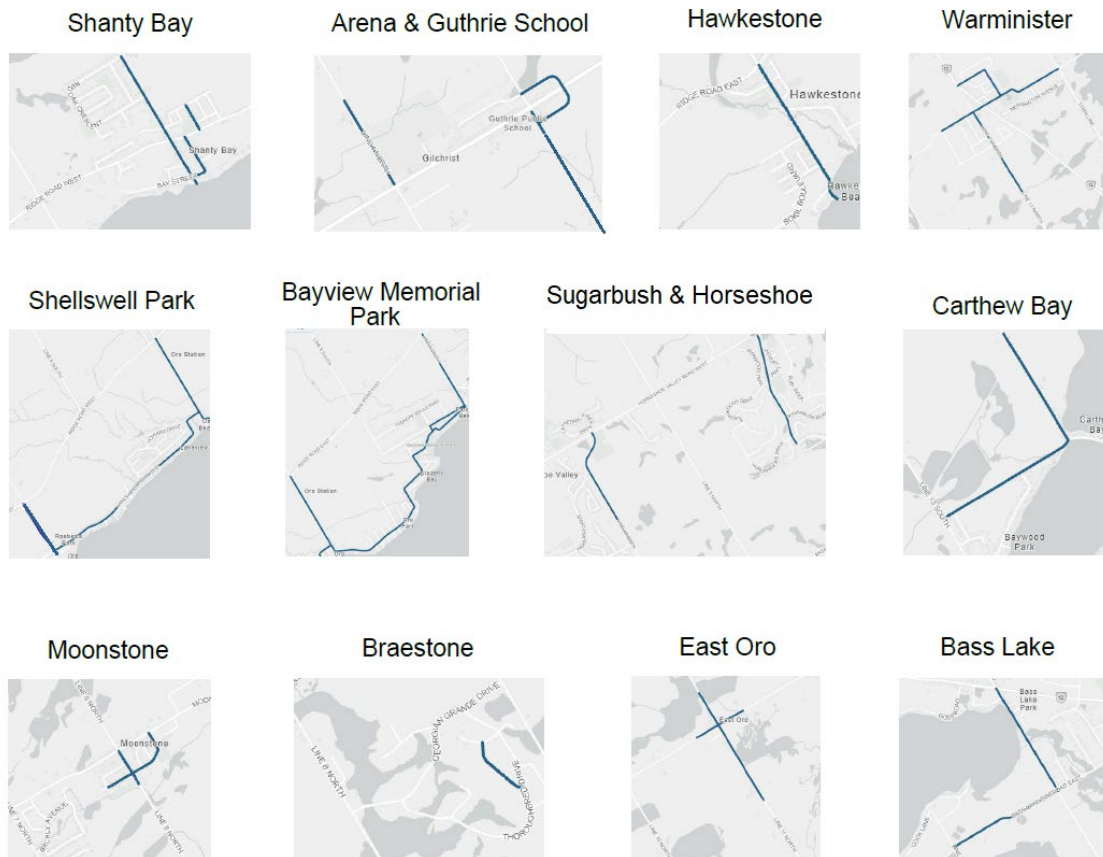


Figure 1- Zone area maps sample

As each group section is implemented a notice of activation will be posted on the Township’s website and social media channels.

It is anticipated that all zones will be implemented by the end of the calendar year. Staff have coordinated with the City of Orillia for the implementation of the Community Safety Zone on Atlantis Drive to create a new Community Safety Zone adjacent to Notre Dame school and Clayt French Park which the City of Orillia will coordinate and install.

Financial / Legal Implications / Risk Management

Staff prepared a quotation for the manufacturing and delivery of bulk signs and hardware under OCS-RFQ24-022 and requested quotes from four companies and all four responded with pricing for the supply.

Stinson/Ramudden provided the lowest bid, \$16,386.16 plus HST. Stinson is a reputable company that the Township has dealt with in the past.

The CSZ signage supply is to be funded by the positive variances in Road Construction – Traffic Capital Projects in 2024.

Policies/Legislation

- Ontario Highway Traffic Act
- O.Reg 615: Signs
- Ontario Traffic Manual - Book 5
- By-law 2024-081 to Designate Community Safety Zones
- Policy POL-OPS-01 Community Safety Zone

Corporate Strategic Goals

- Community Safety
- Community Engagement

Consultations

- Director, Operations and Community Services
- Operations Technologist Supervisor
- Operations Supervisor- Transportation
- Finance & Procurement Analyst
- City of Orillia

Attachments

Bylaw 2024-081 – A By-Law to Designate Community Safety Zones

Conclusion

Report OCS2024-28 provides the background for the implementation for the Community Safety Zones identified in By-law 2024-081. A By-Law to Designate Community Safety Zones under the new policy guidelines and would repeal and replace By-laws 2004-071 and 2005-077 identified in the report.

Respectfully submitted,

Karla Musso-Garcia, C.E.T. CRS-I
Manager Operations

Approvals:

Nelly Morrow, CPA - Director Finance / CFO
Shawn Binns, PBDM, MBA - CAO

Date of Approval:

August 4, 2024
August 8, 2024