

For all signs not regulated by the Ontario Building Code. A copy of all drawings/documents are required at the time of sign permit application submission For all signs not regulated by the Ontario

Description		Required	Submission Status	Comments
Forms	Permit Application <ul style="list-style-type: none"> ▪ Fee - \$150.00 (in person or email) 	✓		
	Letter of Authorization (LOA) (If the applicant isn't the owner)			
Applicable Law	Nottawasaga Valley Conservation Authority (NVCA)			If applicable
	Lake Simcoe Conservation Authority (LSRCA)			If applicable
	County of Simcoe			If applicable
	Ministry of Transportation (MTO)			If applicable
Requirements	Site Plan (Include the following): <ul style="list-style-type: none"> ▪ Size and shape of lot ▪ Easements ▪ Proposed size and shape of Sign ▪ Sign details and location, as per By-law 2005-118 	✓		
Notes & Other Information	<ul style="list-style-type: none"> ✓ Site Alteration or Topsoil preservations may be required ✓ Additional information may be requested, following a complete review of your Permit Application 			

- Email your completed application to municipalLaw@oro-medonte.ca or drop off in person to the Administration Building at 148 Line 7 South.