

Township Land Purchase Request – General Information
By-law 2012-112

- If you are interested in purchasing Township property, an administration non-refundable fee of \$350.00 is required with your request in writing.
- The request is added to a public Council agenda for receipt with a staff recommendation to be received and referred to staff for a report.
- Requests are circulated to each department, as well as outside agencies, e.g., Hydro Ontario, Enbridge Gas etc. for their comments of the request and whether their recommendation would be to dispose or retain the subject lands.
- Council's past practice has been to circulate your request to the abutting owners of the property.
- These responses are considered by the Clerk and a report to Council is prepared with a staff recommendation on whether or not the lands should be considered surplus to the needs of the municipality.
- Should Council decide to retain the lands, you would be so advised.
- Should Council decide the lands are surplus to the needs of the municipality, you would be requested to submit a \$7,500.00 deposit to the municipality for costs to be incurred by the Township in the closure and sale, i.e. legal, survey, appraisal, advertising, etc.
- The survey and appraisal (if required) would be commissioned by the Township. The process adopted by Council for sale of lands would be followed; accordingly, By-law No. 2012-112, the Township's sale of land by-law, is attached.
- The purchase price of the land is to be determined by Council.
- If the balance of the process is above the \$7,500.00 deposit (excluding the price of the property), you would be required to pay the balance. As well, if it was below, you would be refunded the difference.
- Requests are dealt with on a first come basis, the Clerk's Office, currently, has other requests in the queue and we try and deal with these requests in between our legislative duties.